



STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE
INITIAL ANNUAL REPORT OF CORPORATIONS

CL-1
(Rev. 8/7/03)
3134

Office Use Only

▶ File Number _____ ▶ ENDING PERIOD _____ SID Number _____
Month Year

For Secretary of State Use Only

Date "Application for Charter" filed with Secretary of State _____

Date of "Request for authority to do business in this state" (Foreign Corp.) _____

FED EI Number _____ Business Code _____
(Office Use Only)

NAME OF CORPORATION

PHYSICAL ADDRESS OF HEADQUARTERS (NUMBER AND STREET)

MAILING ADDRESS FOR TAX MATTERS

CITY AND STATE

ZIP

COUNTY

CITY AND STATE

ZIP

1. State of incorporation: _____ 2. Indicate month corporation closes its books: _____

3. Nature of principal business in SC: _____

4. Location of registered office of the corporation in the state of SC is _____ in the city of _____. Registered agent at such address is _____.

5. Location of principal office in SC (street, city, zip and county): _____

6. Date business commenced in SC: _____ Telephone # _____

7. If a professional corporation, are all shareholders, one-half of the directors (or individuals functioning as directors) and all officers (other than the secretary and treasurer) qualified to practice the professional services engaged in by the corporation?

8. The names and business addresses of the directors (or individuals functioning as directors) and principal officers in the corporation are:

SSN	Name/Title	Business Address and Office
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9. The total number of **authorized shares** of capital stock itemized by class and series, if any, within each class is as follows:

Number of Shares	Class	Series
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10. The total number of **issued and outstanding shares** of capital stock itemized by class and series, if any, within each class is as follows:

Number of Shares	Class	Series
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1. Fee due with this report	▶ 1.	25	00
2. Interest due	▶ 2.		
3. Penalty due	▶ 3.		
4. Total - Due	▶ 4.		

Make remittance payable to SC Department of Revenue and mail to:
SC Department of Revenue, License and Registration Unit, Columbia, SC 29214-0140.

AFFIDAVIT

I, the undersigned incorporator or principal officer of the corporation for which this return is made, declare that this return, including accompanying statements and schedules, has been examined by me and is to the best of my knowledge and belief a true and complete return made in good faith.

THIS RETURN PREPARED BY _____

SIGNATURE OF INCORPORATOR OR OFFICER AUTHORIZED TO SIGN _____

DATE _____

TITLE _____

ATTACH REMITTANCE HERE

INITIAL ANNUAL REPORT - CL-1

The Initial Annual Report of Corporations is required to be filed together with a remittance of the minimum license fee required by Sections 12-20-40 and 12-20-50 of the 2000 Code as amended:

1. when filing the initial Articles of Incorporation,
 2. when filing the Application for Certificate of Authority by a foreign corporation to transact business in South Carolina or
 3. on or before sixty days after commencing business in South Carolina, or using a portion of capital in this state or acquiring ownership of, commencing maintenance of or commencing operation of one or more establishments or plants in this state.
- The minimum fee of twenty-five (\$25.00) dollars must be paid at the time such report is filed.
 - Interest due at the prevailing federal interest rate if this return is not filed within 60 days after commencing business in this state.
 - Late filing of this return will incur a delinquent penalty of 5% per month not to exceed 25%.
(If not filed within sixty (60) days of the due date the penalty will not be less than the lesser of one hundred (\$100.00) dollars or the amount of the fee due.)
 - Late payment of the license fee will incur a penalty of 1/2% per month not to exceed 25%.
 - Address Definitions: Each of these are self explanatory. The mailing address for tax matters will be used if correspondence related to your taxes must be sent to you.

LINE INSTRUCTIONS

- FED EI Number - If this number has not been obtained, write "applied for" or "to be applied for" in the space provided. The FED EI Number can be applied for and obtained via the Internet, directly from the IRS Web site www.irs.gov 24 hours a day, 7 days a week. Business owners or their tax professional representative can enter "EIN" as a keyword to begin the process. While the Internet is the preferred method for applying for EIN's, business owners may still obtain EIN's via telephone by calling 1-800-829-4933 from 7:30 a.m. to 5:30 p.m. in their local time zone, or by mailing or faxing Form SS-4, as provided in the form's instructions.

Line 2 - If year end date has not been established, write "not known" in the space provided.

Line 5 - If principal office is not in existence at the time of filing, write "not established" in the space provided.

Line 6 - If business has not started at the time of filing, state expected date.

Line 8 - If all of these positions have not been filled, please indicate and provide names and positions known at the time of filing.

Social Security Privacy Act Disclosure

It is voluntary that you provide the social security number of the individual directors on this tax form. 42 U.S.C 405(c)(2)(C)(i) permits a state to use an individual's social security number as means of identification in administration of any tax. SC Regulation 117-201 mandates that any person required to make a return to the SC Department of Revenue shall provide identifying numbers, as prescribed, for securing proper identification. Your social security number is used for identification purposes.

Line 10 - If no shares have been issued at the time of filing, please indicate.

Special Instructions for Limited Liability Companies Taxed for Income Tax Purposes as Corporation and Professional or Other Associations Taxed for Income Tax Purposes as Corporations.

If your organization is either a limited liability company or an association taxed for income tax purposes as a corporation, some of the terms used in this form may require a reading suited to your organization. As examples:

1. "**Corporation**" should be interpreted to mean limited liability company or association;
2. "**State of incorporation**" should be read to mean state of organization;
3. "**Shareholders**" should be interpreted to mean members;
4. "**Director**" or "**officer**" should be interpreted to mean manager or managing member; and
5. "**Incorporator**" should be read to mean person forming the association or limited liability company.

Sections requesting certain information such as number of shares of stock may not apply to your organization and should be so indicated.