



ATTENTION



There will be a CHANGE...

in how you submit SC state withholding payments!

Effective January 1, 2006 South Carolina withholding payments and payment coupons will no longer be accepted at your local financial institution. If you or your clients have been making your South Carolina withholding payments at the bank, you can no longer handle state withholding in this manner.

Beginning January 1, 2006 all resident withholding agents/employers who must submit South Carolina withholding payments must do so in one of the following ways:

1. Pay by credit card or by electronic funds withdrawal (bank draft) by going to our website, www.sctax.org, and clicking on the ePAY logo. There is no cost to use this program and no pre-registration is required.
2. Make payments by telephone or the internet by using our Electronic Funds Transfer (EFT) program. There is no cost for this feature *but you must pre-register* by contacting our EFT office at 1-800-476-0311 or 898-5740 (in the Columbia area).
3. Complete a WH-1601 (payment coupon), prepare your check (made payable to the South Carolina Department of Revenue), and mail them directly to:

SC Department of Revenue
Withholding
Columbia, SC 29214-0004
4. If you are required to make quarterly federal payments, you may make quarterly South Carolina state withholding payments directly to the SC Department of Revenue with the quarterly tax return (WH-1605) or the fourth quarter/annual return (WH-1606).