

# GENERAL INFORMATION FOR BEER, WINE, AND ALCOHOL LIQUOR APPLICATIONS

(Rev.6/2/04)

Processing of applications normally take six to eight weeks. If the application is denied by the department or protested by a member of the public or law enforcement, it could take up to six months for a public hearing to be held and a decision made on the application.

These instructions provide certain information concerning restrictions for each license. These do not constitute all restrictions established by law. Please read the laws and regulations carefully.

## Mail application to:

SC Department of Revenue, ABL Section, Columbia, SC 29214-0908.

Telephone (803) 898-5864, FAX (803) 898-5899, DOR Website: <http://www.sctax.org>

## Applicable laws:

Beer, wine and alcohol liquors are governed by SC Code of Laws Title 61, Chapters 2, 4, and 6, Title 12 Chapters 21 and 33, Title 20 Chapter 7, and Title 33 Chapter 42. Regulations can be found in Chapter 7 of the code of regulations. The SC Code of Laws and Regulations can be accessed over the web at <http://www.sctax.org>, <http://www.myscgov.com> or at your local public library.

## GENERAL QUALIFICATIONS

### A. Qualifications of applicants for all license types:

1. An applicant must be 21 years of age, be of good moral character, be a legal resident of the United States and be a legal resident of South Carolina for **30 days prior to submitting an application to this department.**
2. The applicant must be the owner of the business seeking the license and must not previously have had a license revoked.
3. All principals, officers, agents, and employees listed on the license must be over the age of 21 and be of good moral character. **A current criminal history background check on each nonresident principal, officer, and employee must accompany this application.**
4. You must obtain a sales tax retail license to conduct business and if charging admission you must obtain an admissions tax license. To obtain a retail license complete form SCTC-111 or visit our website and register online at DORBOS and pay a \$50 license fee. An admissions tax license may be obtained by completing form L-514 which can also be found on our website. There is no charge for this license. If completing SCTC-111 and/or L-514 you may attach it to this application with the fee or you may mail it to the address on the respective forms.
5. Please check with the city and/or county authorities to insure you are in compliance with zoning laws and local business license requirements.

### B. Tax liabilities:

A license or permit cannot be issued if the applicant, any principal, officer or designated employee listed on the application has any outstanding tax liabilities with the SC Department of Revenue or the Internal Revenue Service.

### C. Sign posting:

1. An agent of the S.C. State Law Enforcement Division must post and remove a sign at the proposed place of business.
2. This sign must remain posted for at least fifteen days, and may be removed only by the SLED agent. If the sign disappears before the SLED Agent removes it, contact the S.C. Department of Revenue immediately. Permits/Licenses will not be issued until the morning of the fourth day after the sign is taken down by Agent.

### D. Beer and wine three tier system:

All applicants and/or principals must comply with South Carolina's beer and wine three tier system. The three tier system regulates certain practices between manufacturers, importers, wholesalers, and retailers. The three tier system consists of three distinct levels of operation. The first level consists of producers and importers (breweries and wineries). The second level consists of wholesalers. The third level consists of retailers. With limited exceptions, S.C. law prohibits any applicant and/or principals from operating and/or having any ownership or financial interest on more than one tier. See code sections 61-4-735 & 61-4-940.

**E. Newspaper advertisements:**

1. A notice of application must be placed at least once a week for three consecutive weeks in a newspaper circulated nearest to the proposed location of the business and most likely to give notice to interested citizens of the county, city, and community in which the applicant proposes to engage in business.
2. The notice must:
  - (a) be in the legal notices section of the newspaper or an equivalent section if the newspaper has no legal notices section;
  - (b) be in large type, covering a space of one column wide and at least two inches deep; and
  - (c) state the type of license applied for and the exact location of the proposed business. (An applicant applying for both a beer/wine permit and also an alcoholic liquor license may use the same advertisement for both if the department approves the advertisement.)
3. Your application may be filed immediately upon the placement of your ad.
4. With your application, you must:
  - (a) forward a receipt from the newspaper office showing that your ad is running.
  - (b) submit your affidavit of publication, furnished to you by the newspaper office.

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**SAMPLE ADVERTISEMENT**

**NOTICE OF APPLICATION**

Notice is hereby given that \_\_\_\_\_ intends to apply to the South Carolina  
(name of individual, partnership or corporation)  
Department of Revenue for a license/permit that will allow the sale and \_\_\_\_\_ premises consumption of  
(on/off)  
\_\_\_\_\_ at \_\_\_\_\_  
(Beer, Wine and/or liquor) (as applicable) (exact street address, including city)

To object to the issuance of this permit/license, written protest must be postmarked no later than  
\_\_\_\_\_  
(16 days from the date of the publication of the first advertisement)

For a protest to be valid, it must be in writing, and should include the following information:

- (1) the name, address and telephone number of the person filing the protest;
- (2) the specific reasons why the application should be denied;
- (3) that the person protesting is willing to attend a hearing (if one is requested by the applicant);
- (4) that the person protesting resides in the same county where the proposed place of business is located or within five miles of the business; and,
- (5) the name of the applicant and the address of the premises to be licensed.

Protests must be mailed to: S.C. Department of Revenue, ATTN: ABL, P.O. Box 125, Columbia, SC 29214; or faxed to: (803) 898-5899.

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**F. Finding the correct newspaper to publish your advertisement:**

1. Refer to page 3 and find the county in which your business is located.
2. Next find the city or municipality in which your business is located. Place your advertisement in a newspaper listed under the city or municipality.
3. If you do not find the city or municipality in which your business is located, or if your business is not located in a city or municipality, **use one of the newspapers that is approved for the county in which the business is located.** County approved newspapers are the **first** newspapers listed under the **county's** name.

**Orangeburg County**

Times & Democrat

HOLLY HILL

Holly Hill Observer

NORTH

North Trade Journal

SANTEE

Santee Striper

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If your business is located in Elloree, a municipality of Orangeburg County that is **not** listed under **Orangeburg County**, you would publish your advertisement in the *Times Democrat*.

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If your business is located in Santee, a municipality that **is** listed under **Orangeburg County**, you would publish your advertisement in the *Santee Striper*.

**Abbeville County**  
Press & Banner

**Aiken County**  
Aiken Standard  
The State  
*NORTH AUGUSTA*  
The Star

**Allendale County**  
Citizen Leaders

**Anderson County**  
Independent Mall  
*WILLIAMSTON*  
The Journal  
*HONEA PATH/BELTON*  
News Chronicle

**Bamberg County**  
Advertiser-Herald

**Barnwell County**  
People-Sentinel

**Beaufort County**  
Beaufort Gazette  
Hilton Head News  
Island Packet  
Carolina Morning News

**Berkeley County**  
Berkeley Independent  
Post & Courier  
*HANAHAN*  
Hanahan News  
*GOOSE CREEK*  
Goose Creek Gazette  
*NORTH CHARLESTON*  
North Charleston News

**Calhoun County**  
Calhoun Times

**Charleston County**  
Post & Courier  
*NORTH CHARLESTON*  
North Charleston News

**Cherokee County**  
Spartanburg Herald  
*GAFFNEY*  
Cherokee Chronicle  
Gaffney Ledger  
*BLACKSBURG*  
Blacksburg Times

**Chester County**  
News & Reporter

**Chesterfield County**  
Cheraw Chronicle  
*PAGELAND*  
Progressive Journal

**Clarendon County**  
Manning Times  
The Item (Sumter)

**Colleton County**  
Community Times Dispatch  
Press & Standard

**Darlington County**  
New & Press  
*HARTSVILLE*  
Hartsville Messenger

**Dillon County**  
The Dillon Herald

**Dorchester County**  
Post & Courier  
*ST GEORGE*  
Eagle-Record  
*SUMMERVILLE*  
Summerville Journal-Scene

**Edgefield County**  
Citizen News  
Edgefield Advertiser

**Fairfield County**  
Herald-Independent  
The State

**Florence County**  
Morning News  
News Journal  
*LAKE CITY*  
Lake City News & Post

**Georgetown County**  
Georgetown Times  
*PAWLEYS ISLAND*  
Coastal Observer

**Greenville County**  
Greenville News  
Greenville Journal  
*GREER*  
Greer Citizen  
*TRAVELERS REST*  
Travelers Rest Monitor  
*SIMPSONVILLE*  
Tribune Times

**Greenwood County**  
Index Journal  
*NINETY SIX*  
Star & Beacon  
*WARE SHOALS*  
Observer

**Hampton County**  
Hampton Guardian

**Horry County**  
Sun News  
*CONWAY*  
The Horry Independent  
*LORIS*  
Loris Scene  
*MYRTLE BEACH/GARDEN CITY*  
Myrtle Beach Herald  
*NORTH MYRTLE BEACH*  
North Myrtle Beach Times

**Jasper County**  
Jasper County Sun

**Kershaw County**  
The State  
Chronicle Independent

**Lancaster County**  
Lancaster News  
*KERSHAW*  
Kershaw News-Era

**Laurens County**  
The Advertiser  
The Clinton Chronicle

**Lee County**  
Lee County Observer

**Lexington County**  
The State  
*BATESBURG-LEESVILLE*  
Twin City News  
*CHAPIN/PROSPERITY*  
Chapin Times  
Lake Murray News  
*IRMO/ST ANDREWS*  
New Irmo News  
*LEXINGTON*  
Chronicle and Dispatch News

**McCormick County**  
McCormick Messenger

**Marion County**  
Marion Star/Mullins Enterprise

**Marlboro County**  
Marlboro Herald

**Newberry County**  
Newberry Observer

**Oconee County**  
The Daily Journal  
*WALHALLA*  
Keowee Courier  
*WESTMINSTER*  
Westminster News

**Orangeburg County**  
Times & Democrat  
*HOLLY HILL*  
Holly Hill Observer  
*NORTH*  
North Trade Journal  
*SANTEE*  
Santee Striper

**Pickens County**  
Pickens Sentinel  
Greenville News  
*CLEMSON*  
The Messenger  
*EASLEY/LIBERTY*  
Easley Progress

**Richland County**  
The State  
Star Reporter  
*IRMO*  
New Irmo News

**Saluda County**  
Standard-Sentinel

**Spartanburg County**  
Herald-Journal  
*BLACKSBURG*  
Blacksburg Times  
*BOILING SPRINGS*  
Boiling Springs Sentry  
*CHESNEE*  
Chesnee Tribune  
*COWPENS*  
Cowpens-Pacelot Tribune  
*INMAN*  
The Inman Times  
*LANDRUM*  
New Leader  
*LYMAN*  
The Middle Tyger Times  
*WOODRUFF*  
Woodruff News

**Sumter County**  
The Item

**Union County**  
Union Daily Times

**Williamsburg County**  
The News  
*HEMINGWAY*  
The Weekly Observer

**York County**  
Herald  
*CLOVER/YORK*  
Clover Herald  
Yorkville Enquirer  
*FORT MILL*  
Fort Mill Times

## PERMITS AND LICENSE TYPES

### G. Explanation of types of license and/or permit:

1. **Off-premises beer and wine permits:**  
Authorize the sale of beer and wine "to go" only.
2. **On-premises beer and wine permits:**  
Authorize the sale of beer and wine "to go" and also authorize consumption on the licensed premises.
3. **7-day beer and wine permits:**  
Authorize the sale of beer "to go" only, 7 days a week, with no restrictions on hours of sale and only issued in counties or municipalities that have passed a referendum allowing Sunday sale of beer.
4. **Brewpub permits:**  
Authorize the sale of beer and wine, the manufacture of beer, and the consumption of these products on the permitted premises.
5. **Sunday/Sabbath beer and wine permits:**  
Authorize the sale and consumption of beer and wine on Sunday if you close your business on Saturday for religious purposes. These permits are only issued in counties or municipalities that have passed a referendum allowing Sunday sale of beer.
6. **Business minibottle licenses:**  
Authorize the sale and consumption of alcoholic liquors on the licensed premises. These licenses are issued to **Restaurants** and **Hotels** and **Motels ONLY**.
7. **Nonprofit private club minibottle licenses:**  
Authorize the sale and consumption of alcoholic liquors on the licensed premises. These licenses are issued **ONLY** to nonprofit organizations chartered by SC Secretary of State Office.
8. **Retail liquor licenses:**  
Authorize the sale of liquor "to go" only. These licenses are issued to retail locations for the sale of alcoholic liquors and/or wines containing up to 21% alcohol by volume.
9. **Alcoholic liqueurs cooking licenses:**  
Authorize the holder to use bottles larger than two ounces for cooking purposes only. A valid minibottle license must be held to qualify for this license.
10. **120 day temporary nonprofit or business (restaurant/hotel/motel) minibottle license:**  
Authorizes a person who purchases or acquires by lease, inheritance, divorce decree, eviction, or otherwise a retail business which sells minibottles from a holder of a retail license to sell minibottles at the business, upon initiating the application process to be issued a temporary minibottle license.
11. **120 day temporary retail liquor license:**  
Authorizes a person who purchases or acquires by lease, inheritance, divorce decree, eviction, or otherwise a retail business, which sells liquor from a holder of a retail license to sell liquor at the business, upon initiating the application process to be issued a temporary liquor license.
12. **Local Option Permit:**  
Only available to food establishments and places of lodging that have a minibottle license. Permits are only available in those counties and municipalities where a majority of the qualified electors have approved them in a referendum vote.

## BEER AND WINE PERMITS

### H. On or off-premises beer and wine permit requirements:

1. On or off-premises beer and wine three tier rule: No person, partner or member may have any financial interest of any kind in any other tier of the beer, wine, or alcoholic beverage industry. For example, the applicant, partnership or L.L.P. seeking a retail beer and wine permit must not have a financial interest of any kind in a beer and wine wholesale business or a brewery.
2. On-premises permits require the location to have functioning restrooms available for use by customers.

### I. Special seven day permit requirements:

1. In counties and municipalities where the public has approved by referendum, retailers may apply for a special permit that allows for the sale of beer and wine seven days a week, 24 hours a day for off premises consumption.
2. The cost of this biennial permit is \$2200.00.
3. These permits are available in the following jurisdictions: Charleston County and the municipalities of Beaufort, Edisto Island, Hilton Head Island, Port Royal, Yemassee, Summerville, and Bluffton.

**J. Brewpub permit requirements:**

1. Must be a tavern, public house, restaurant, or hotel that produces on the permitted premises a maximum of two thousand barrels a year of beer for sale on the premises (see Code Section 61-4-1740 for restrictions).
2. Must meet Department of Health and Environmental Control rules for eating/drinking establishments (see Code Section 61-4-1750).
3. Once registered you will be liable for S.C. beer excise tax on all beer produced. DOR will mail you a monthly excise tax return (L-600) to remit your payment. Beer is taxed at the rate of .006 cents per ounce. For more info on this tax please call 803-898-5743.

**K. Sunday/Sabbath Beer and Wine Permit:**

This permit authorizes the sale and consumption of beer and wine on Sunday if you close your business on Saturday for religious purposes. These permits are issued in counties or municipalities that have passed a referendum allowing Sunday sale of beer. If you operate on Saturdays while holding this permit, the Department will revoke your permit to sell beer and wine (see Code Section 61-4-620).

**LIQUOR LICENSES**

**L. General Location Requirements for Business minibottle, Nonprofit private club minibottle, and Retail liquor store:**

1. Your business must be at least 300 feet from a church, school or playground if your business is located in a city.
2. Your business must be at least 500 feet from a church, school, or playground if your business is located in a county.
3. These requirements do not apply if the establishment or location was established prior to November 7, 1962 or if you are acquiring a business that is currently licensed to sell alcohol. ABL regulation 7-11 establishes how this measurement is conducted.

**M. Business restaurant minibottle requirements:**

1. Your business must be primarily and substantially engaged in the preparation and serving of meals.
2. Your business must have seating for at least 40 people simultaneously at tables for the service of meals each day it is open for business and available in all types of weather.
3. Your business must have a kitchen that is in a separate area of the business and that is used solely for the preparation and serving of solid foods that make up meals.
4. Your kitchen must have a working fixed grill, stove, or microwave oven.
5. You must have a functioning cold storage unit with a minimum of 21 cubic feet capacity.
6. You must have a menu or sign listing the meals offered at your place of business.
7. There must be adequate food on the premises of your business to serve 40 people a hot meal. (Prepackaged single portions foods prepared off the premises will not count as adequate food.)
8. You must have (or plan to have by the time you open for business) hot meals during normal "mealtimes" which occur when your business plans to be open to the public.
9. The bar area used for storing and dispensing minibottles must be lighted (or planned to be lighted by time you open for business) so that customers have a clear view of all activities taking place in the bar area.
10. Your place of business must have a Grade A Restaurant License issued by the Health Department.  
**Before your minibottle license can be issued, you must furnish to the Department a copy of the inspection form given to you by the Health Department showing that the Grade A Restaurant License has been issued.**
11. You must have functioning restrooms available for use by customers.

**N. Business hotel/motel minibottle requirements:**

1. Your business must rent accommodations for lodging to the public on a regular basis consisting of at least twenty rooms.
2. The bar area used for storing and dispensing minibottles must be lighted (or planned to be lighted by time you open for business) so that customers have a clear view of all activities taking place in the bar area.
3. Sales and consumption are restricted to the interior of the building and do not extend to the parking area or swimming pool, even if food is served in these areas.

**O. Nonprofit organizations (private clubs) minibottle requirements:**

1. The premises to be licensed must not be open to the general public and must have limited membership.
2. The premises to be licensed must be located in a place separate and distinct from the premises of any business establishment. (This means that the location must have a separate address, separate entrance, and cannot be connected by common doors or passageways with any business premises.)
3. The club's by-laws must have a fixed method of electing persons on an individual basis to the membership in the organization.
4. The method of electing members must bear some reasonable relationship to the object and purpose of your organization.
5. The club's by-laws must require that upon dissolution of the organization, its residual assets must not inure to the direct benefit of any member, but must be turned over to a nonprofit organization, which is organized and operated for charitable purposes.
6. Your organization's by-laws, charter, or constitution must require that it be operated solely and exclusively for social, benevolent, patriotic, recreational, or fraternal purposes. You must attach a copy of your club's by-laws, a certified copy of the organization's charter, articles of incorporation, or constitution.
7. The bar area used for storing and dispensing minibottles must be lighted (or planned to be lighted by time you open for business) so that members have a clear view of all activities taking place in the bar area.
8. You must have functioning restrooms available for use by members.

**P. Retail liquor store:**

1. No more than three retail dealer licenses may be issued to one licensee. No more than three retail dealer licenses may be issued for the use of one corporation, association, partnership, or limited partnership. A corporation having the use of a retail dealer license that is owned by another corporation is considered to be holding the retail dealer license for the use of the owning corporation. In addition no person, directly or indirectly, individually or as a member of a partnership or an association, as a member or stockholder of a corporation, or a relative to a person by blood or marriage within the second degree, may have any interest in more than three retail liquor stores licensed.
2. Must meet structural requirements of SC code section 61-6-1510. A retail dealer must maintain a separate store or place of business with not more than two means of public ingress or egress which must be on the front or the same side of the building, except that the doors may be located at the corner of two adjacent sides of the building. One additional door, not in the front, is allowed if used solely for the receipt of commercial deliveries or an emergency exit.
3. Non-alcoholic merchandise is prohibited except as described in code section 61-6-1540.

**120 DAY TEMPORARY LICENSES**

**Q. 120 day temporary beer & wine permits:**

1. The existing business must currently be open and the permit/license has not expired.
2. A \$25 fee is required for each temporary permit requested.
3. Attach a copy of the bill of sale, lease, probate document, divorce decree, or eviction order, or document showing how the business was acquired.
4. A criminal background check from the State Law Enforcement Division (SLED) must be attached for the owner, each principal of a partnership, corporation, limited liability company or limited partnership. Not required if currently licensed at another location. You may obtain a criminal background check from SLED by going on line to SLED's website: [www.sled.state.sc.us](http://www.sled.state.sc.us)
5. Must attach the existing permit/license.

**R. 120 day temporary business (restaurant/hotel/motel) minibottle license requirements:**

1. The existing business must currently be open and the permit/license has not expired.
2. A \$25 fee is required for each temporary permit requested.
3. Attach a copy of the bill of sale, lease, probate document, divorce decree, or eviction order, or document showing how the business was acquired.
4. A criminal background check from the State Law Enforcement Division (SLED) must be attached for the owner, each principal of a partnership, corporation, limited liability company or limited partnership. Not required if currently licensed at another location. You may obtain a criminal background check from SLED by going on line to SLED's website: [www.sled.state.sc.us](http://www.sled.state.sc.us)
5. Must attach the existing permit/license.
6. Must attach a current Grade A health rating.

**S. 120 day temporary Nonprofit/private club minibottle license requirements:**

1. The existing business must currently be open and the permit/license has not expired.
2. A \$25 fee is required for each temporary permit requested.
3. Attach a copy of the bill of sale, lease, probate document, divorce decree, or eviction order, or document showing how the business was acquired.
4. A criminal background check from the State Law Enforcement Division (SLED) must be attached for the owner, each principal of a partnership, corporation, limited liability company or limited partnership. Not required if currently licensed at another location. You may obtain a criminal background check from SLED by
5. going on line to SLED's website: **www.sled.state.sc.us**
6. Must attach the existing permit/license.  
Must submit a copy of organizational by-laws.

**T. 120 day temporary retail liquor license requirements:**

1. The existing business must currently be open and the permit/license has not expired.
2. A \$25 fee is required for each temporary permit requested.
3. Attach a copy of the bill of sale, lease, probate document, divorce decree, or eviction order, or document showing how the business was acquired.
4. A criminal background check from the State Law Enforcement Division (SLED) must be attached for the owner, each principal of a partnership, corporation, limited liability company or limited partnership. Not required if currently licensed at another location. You may obtain a criminal background check from SLED by going on line to SLED's website: **www.sled.state.sc.us**
5. Must attach the existing permit/license.

**U. Local Option Permits:**

1. May only be issued to licensed minibottle businesses, which qualify as a food service establishment or a place of lodging. See Code sections 61-6-20(2) & 61-6-20(4).
2. These businesses must be located in counties or municipalities where a majority of the voters have approved the sale of alcoholic liquors in minibottles on Sundays by a referendum vote.
3. A twenty-four hour permit may be obtained for a fee of \$200. To apply for local option permits complete form ABL-29.
4. An annual fifty-two week permit may be obtained for a nonrefundable fee of \$3050. To apply for a fifty-two week permit complete form ABL-29A.
5. Pursuant to S.C Code section 61-6-2010, the optional 52 week permit must not extend beyond the expiration date of the biennial license issued. If the expiration date is less than 52 weeks from the date of the application for the annual permit, the department will prorate the \$3050.00 fee on a monthly basis.

**OTHER REQUIREMENTS**

**V. Federal special occupational tax.**

Prior to selling beer or wine, you must also pay a Federal Special Occupational Tax. This tax is due before commencing the business to sell beer and wine, and thereafter, on or before July 1 each year at the rate of \$250. For detailed information and taxpayer assistance contact the Bureau of Alcohol, Tobacco, and Firearms, National Revenue Center, Cincinnati, Ohio, toll-free at 1-800-937-8864 or 513-684-2979. For tax returns, ATF F 5630.5, and instructions, you may visit [www.atf.treas.gov](http://www.atf.treas.gov) or write to: Bureau of Alcohol, Tobacco & Firearms, Room 8002 Federal Office building, 550 Main Street, Cincinnati, Ohio 45202.

**HOURS OF SALE**

**W. Nonprofit Organizations (Private Clubs):**

1. These locations may sell, and members and guests of members may consume, liquor on these premises between the hours of 10:00 a.m. and 2:00 a.m. seven days a week. See Code Section 61-6-1610. For more information on private clubs, see SC Regulation 7-17.

**X. Food Service Establishments and Places of Lodging**

1. These locations may sell, and patrons may consume, liquor on these premises between the hours of 10:00 a.m. and 2:00 a.m. the following morning, except between midnight Saturday night and midnight Sunday night.

2. Qualified locations may sell and patrons may consume liquor during the following hours:

10:00am	Mon.	until	2:00am	Tues.	morning
10:00am	Tues.	until	2:00am	Wed.	morning
10:00am	Wed.	until	2:00am	Thurs.	morning
10:00am	Thurs.	until	2:00am	Fri.	morning
10:00am	Fri.	until	2:00am	Sat.	morning
10:00am	Sat.	until	12:00am	Sun.	morning
12:00am	Sun.	until	2:00am	Mon.	morning

**Y. Locations with a Local Option Permit:**

1. These locations may sell and patrons may consume liquor on these premises between 10:00 am and 2:00 am the following morning.
2. Locations with a local option permit may sell and patrons may consume liquor during the following hours:

10:00am	Mon.	until	2:00am	Tues.	morning
10:00am	Tues.	until	2:00am	Wed.	morning
10:00am	Wed.	until	2:00am	Thurs.	morning
10:00am	Thurs.	until	2:00am	Fri.	morning
10:00am	Fri.	until	2:00am	Sat.	morning
10:00am	Sat.	until	2:00am	Sun.	morning
10:00am	Sun.	until	12:00am	Mon.	morning

**Z. Locations Licensed for On-Premises Consumption of Beer or Wine**

1. **Locations licensed to sell beer or wine ONLY for on-premises consumption:**

These locations may sell, and patrons may consume, beer or wine on these premises at anytime except between midnight Saturday night and sunrise Monday morning. This allows such locations to sell (and patrons to consume) beer or wine at anytime after sunrise Monday morning until midnight Saturday night.

2. **Locations licensed to sell Beer/Wine AND licensed to sell liquor (minibottles) for on-premises consumption:**

These locations may sell, and patrons may consume, beer or wine on these premises during the same hours the location is permitted to sell, and patrons are allowed to consume, liquor (minibottles).

**AA. Retail: Locations licensed for off-premises consumption:**

1. **Sale of beer and wine for off premises consumption:**

Locations may sell beer and wine 24 hours a day, except between the hours of 12:00AM Saturday night and sunrise Monday morning.

2. **Seven day permit:**

If you have a special seven day permit you may sell beer and wine 24 hours, 7 days a week. (These businesses must be located in counties and municipalities where a majority of the voters have approved the sale of alcoholic liquors in minibottles on Sundays by referendum vote.)

**BB. Application Process**

1. Department of Revenue receives application.
2. Normal processing time of an un-protested application is six to eight weeks.
3. Department of Revenue forwards application information to the State Law Enforcement Division (SLED) for investigation.
4. A SLED agent will contact you to set up an appointment.

**WHAT YOU NEED FOR THE SLED APPOINTMENT/CONTACT**

5. **WHO MUST MEET WITH THE AGENT?** If you have applied as a **sole proprietor** or as a **partnership**, you or one of your partners, as a **corporation**, someone with knowledge about the corporation, as a nonprofit organization an **officer of the organization**.

6. Information and documentation to bring to the meeting:
  - (a) You, all partners, corporate officers, non-profit organization officers and/or directors are 21 years of age;
  - (b) You, one partner of a partnership, or the designated agent of a corporation or non-profit organization is legal resident of the U.S., have been a S.C. resident and have maintained your principle place of abode in S.C. for at least 30 days. A S.C. driver's license is adequate to prove residence. If you do not have a S.C. driver's license, you will need to bring other documentation);
7. If you have applied as a **corporation** and if the corporation is not publicly traded, this person should have with them documentation to show the officers of the corporation and the stockholders of the corporation. This information should include how many shares each stockholder owns. The corporate stock book will provided this information. If that book is not available, you can furnish a letter from the corporate attorney listing the officers, stockholders, and numbers of shares owned by each stockholder.
8. If you applied as a **nonprofit organization** you will need to have available for inspection the minutes of the meeting of the organization for the past year, and a list of the members of the organization showing the date they applied for membership, the acceptance date of membership, the date fees and dues were paid by each member, the amount paid, and the mailing address of each member.
9. **Proof of ownership /acquisition of business: A copy of the bill of sale, lease, probate document, divorce decree, eviction order, or other documentation. The bill of sale or lease must be in the name of the applicant.**
10. **If you fail to bring the required documentation to the meeting with the agent, it will delay your application, and you will be required to furnish this documentation to the Department of Revenue at its Columbia office before your license or permit can be issued.**
11. After your meeting, the agent will post a sign at your place of business informing the public of your application. This sign must remain posted for at least fifteen days, and must be removed only by the SLED agent.
12. If we receive a protest to your application from a member of the public or from law enforcement, your permit or license cannot be issued until a public hearing is held before the Administrative Law Judge Division. If a protest is received you will be informed and will be given additional information at that time.

#### **CC. Protests**

1. Any person residing in the county where a beer, wine or minibottle license is being sought, or any person residing within five miles of the location, may protest the issuance of the license.
2. A protest will delay an application as a contested case hearing must be held before the Administrative Law Judge Division (ALJ). It may take two to four months for a hearing to be held from the time the file is transmitted to the ALJ by the Department of Revenue.
3. Files cannot be transmitted to the ALJ until the application file and the SLED investigation is complete and the **applicant** has requested a hearing. If a hearing is not requested by the applicant the license is denied.
4. Once the Department has transmitted an application to the Administrative Law Judge Division, a hearing will be scheduled.
5. Once this has been done, all requests for information and all motions must be filed with the Administrative Law Judge Division, P.O. Box 11667, Columbia, SC 29211-1667. The telephone number of the Administrative Lay Judge Division is (803) 734-0550