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STATE OF SOUTH CAROLINA  
DEPARTMENT OF REVENUE

**REGISTRATION APPLICATION  
ELECTRONIC FUNDS TRANSFER (EFT)  
ELECTRONIC DATA INTERCHANGE (EDI)**

**D-137**

(Rev. 10/5/07)  
1095

NAME AND ADDRESS (Please print)

Tax Software Vendor: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

SC ID # \_\_\_\_\_

**CONTACT PEOPLE**

Tax Return Contact

Payment Contact (if different)

Telephone # \_\_\_\_\_ Fax # \_\_\_\_\_

Telephone # \_\_\_\_\_ Fax # \_\_\_\_\_

E-mail \_\_\_\_\_

E-mail \_\_\_\_\_

**PAYMENT SELECTED & AUTHORIZATION**

Two (2) payment options available for EFT/EDI are ACH Debit or ACH Credit. Indicate the option you select by checking the appropriate box below and signing:

ACH Debit

ACH Credit

The taxpayer hereby authorizes the SC Department of Revenue to present debit entries to the bank account given in the 813 transaction. These debits will pertain only to EFT payments the taxpayer has authorized through the debit procedures.

The taxpayer hereby agrees to use the CCD detail record format outlined in the program guide with applicable South Carolina required information. The taxpayer should submit the required information to their financial institution as soon as possible.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

**EDI RETURN AUTHORIZATION**

The taxpayer hereby agrees to use the ANSI X.12 standards and version in place at the time of each transmission and authorizes the electronic filing of the tax return through the State's designated agent.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

Return this form to: SC Dept of Revenue, EFT/EDI Help Desk, Columbia, SC 29214-0016 or Fax to (803) 896-1779.

**For office use only**

Computer

Approved (Test)

Prenote

Approved (Live)

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# INSTRUCTIONS FOR COMPLETING REGISTRATION APPLICATION

Name and Address	Should be mailing address for EFT/EDI related information.
Tax Software Vendor	Which translation software you will use.
S.C. ID#	This is normally your SID No. (Single Identification Number). On the ST-3 it is located in the top right corner of the name and address block. On the ST-388 it is located to the left of the name and address box. <b>Use only the first seven numbers.</b> If you plan to file multiple companies in one "813" transaction, please contact the Help Desk.
Tax Return Contact Person	The person responsible for filing the EDI return.
Payment Contact Person	The person responsible for making the EFT payment.
ACH Debit	If you choose this method of making payment, have an authorized person sign the application.
ACH Credit	If you choose this method of making payment, please verify with your bank that they support this payment method. Also, notify them of the unique requirements of our CCD record. An authorized person must sign the application.
First Signature	By signing here you agree either to debit your account or to use the required CCD detail record for credit transmission.
Second Signature	By signing here, you agree to comply with ANSI X.12 standards and to use the State's VAN for final transmission to the South Carolina Department of Revenue.