

**QUESTIONNAIRE REGARDING ACTIVITIES
IN SOUTH CAROLINA**

COMPLETE AND RETURN TO:

Joy G. Causey
Audit Services
DEPARTMENT OF REVENUE
P.O. Box 125
Columbia, SC 29214

FAX: (803) 898-5825

IF YOU HAVE ANY QUESTIONS, CONTACT JOY CAUSEY (803)898-5671.

PART 1 – GENERAL INFORMATION

1. Exact corporation name

2. Address of principal office

3. State and date of incorporation

4. Federal identification number

5. Have you ever filed returns with the South Carolina Department of Revenue? If yes, indicate years or periods in the space below.

| | Yes | No | Periods |
|------------------------|-----|-----|---------|
| Corporation Income Tax | ___ | ___ | _____ |
| Sales/Use Tax | ___ | ___ | _____ |
| Withholding Tax | ___ | ___ | _____ |
| Highway Use Tax | ___ | ___ | _____ |

6. Are you included in a consolidated South Carolina tax return?

Yes ___ No ___

If yes, indicate Parent _____ FEI# _____

7. Nature of business (products or service)

PART 2 - FINANCIAL INFORMATION:

1. Amount of gross receipts derived from South Carolina customers (last three years)

20___ \$_____

20___ \$_____

20___ \$_____

2. List names and address of your three largest customers in South Carolina

a.

b.

c.

In Part 3, please indicate the correct response to the questions presented. For each “yes” answer, please attach an explanation or document. **Unless otherwise indicated, all answers will be considered to consistently apply to each tax year or period on the first page of this questionnaire.**

PART 3 – GENERAL OPERATIONS

1. Did or does the company have an office, agency, warehouse, or other place of business in SC? Yes___ No___

2. Did or does the company own or lease property in SC? Yes___ No___

3. Did or does the company store goods or other property, in a public or private warehouse or other type facility in SC? Yes___ No___

4. Did or does the company have employees, agents or independent contractors soliciting sales in SC? (Disregard domicile of employee) Yes___ No___

5. Did or does the company deliver its products to customers in SC in company owned vehicles? Yes___ No___

6. Did or does the company backhaul product from customers in SC? Yes___ No___

7. Did or does your company bring material or property into South Carolina for use or consumption in the performance of a service or to fulfill a construction contract? Yes___ No___
8. While present in South Carolina, did or do company employees or representatives:
- distribute product samples to physicians, retailers, or other entities for no charge? Yes___ No___
 - sell products in their possession? Yes___ No___
 - perform services? Yes___ No___
 - receive payments from customers? Yes___ No___
 - investigate customer credit? Yes___ No___
 - approve or accept customer orders? Yes___ No___
9. While present in South Carolina, did or do company employees or representatives:
- provide training to customers prior to sale? Yes___ No___
 - provide training to customers after the sale? Yes___ No___
 - arrange or conduct seminar or lectures? Yes___ No___
 - conduct research or testing? Yes___ No___
 - perform any engineering or design functions? Yes___ No___
 - offer technical assistance to customers? Yes___ No___
 - perform repairs on company product? Yes___ No___
 - install company product? Yes___ No___
10. While present in South Carolina, did or do company employees or representatives:
- authorize credits for unsold products? Yes___ No___
 - write up complaints on a form for submission to an out-of-state location? Yes___ No___
 - resolve complaints at customers location? Yes___ No___
 - perform inspections of outdated/damaged products? Yes___ No___
11. While present in South Carolina, did or do company employees or representatives:
- replace products from goods on hand? Yes___ No___
 - remove unsold products from store shelf? Yes___ No___
 - verify destruction of customer product? Yes___ No___
 - visit reclamation facilities to inspect unsold products? Yes___ No___
 - visit reclamation facilities to authorize credits or refunds for unsold products? Yes___ No___

12. Does the company have an affiliate doing business in South Carolina? If so, explain relationship and activities of affiliate as related to company. Yes___ No___
13. Does or did your company license intangibles, such as patents, trademarks, service marks, or trade names to an entity who uses them in South Carolina? Yes___ No___
14. Did or does the company receive royalties for licensed intangibles from the entity who uses them in SC? Yes___ No___

INDEPENDENT CONTRACTORS

1. Does your firm engage independent contractors, agents or dealers to perform any activity in South Carolina? Yes___ No___

If YES, Describe activities, provide name and address of the parties. Also provide copies of agreement with these parties.

When signing this form, it is important that the information contained be correct and complete. To willfully furnish a false or fraudulent statement to the Department is a crime.

| | |
|-------------------------|-------|
| Printed name of Officer | Title |
| Signature | Date |
| Telephone | |